

**BRANCHVILLE BOROUGH, SUSSEX COUNTY > RECYCLING TONNAGE REPORT**

**Submission of this report is required by law. DEADLINE: March 1st**

**Section 1**

**Name of your business/institution:**

Contact: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

Phone/Fax: \_\_\_\_\_

E-Mail: \_\_\_\_\_

**Section 2**

DEP ID #	Material Recycled	Total Tons/ Gallons	Company providing Recycling Service
<b>Fill out <u>Mixed Fiber &amp; Commingled Containers</u> OR <u>Single Stream</u> – NOT BOTH!</b>			
01 - 04	<b>Mixed Fiber</b> (cardboard, office paper, junk mail, books & newspaper)		
05- 08	<b>Commingled Containers</b> (glass, plastic, aluminum, metal & cartons)		
<b>****OR****</b>			
01 - 08	<b>Single Stream</b> (Combined mixed fiber & commingled containers)		
09 & 10	<b>Metal Scrap</b> (steel, iron & aluminum)		
11	<b>Appliances</b> (refrigerators & A/C units)		
13	<b>Batteries</b> , lead acid (Car, truck)		
14	<b>Scrap Autos</b>		
15	<b>Tires</b>		
12 & 16	<b>Used Motor oil &amp; Antifreeze</b>		
17, 18, 19 & 20	<b>Brush, Grass Clippings, Leaves &amp; Stumps</b>		
21	<b>Consumer Electronics</b> (computers, copiers, printers, TV's & other electronics)		
22	<b>Concrete/Asphalt/Masonry/Paving materials</b>		
23	<b>Food Waste/Cooking Grease</b>		
24	<b>Fluorescent Bulbs</b> (Misc. Materials)		
24	<b>Household Batteries</b> (Misc. Materials)		
25	<b>Other Glass</b>		
26	<b>Other Plastic</b>		
27 & 28	<b>Contaminated Soil &amp; Process Residue</b>		
29	<b>Textiles</b> (Carpet/Clothing)		
30	<b>Wood Scraps</b>		

**MAIL, EMAIL OR FAX COMPLETED REPORT TO:**

**Branchville Borough Recycling**

**34 Wantage Avenue, Branchville, NJ 07826**

**Phone: 973-948-4626      email: [branchvilleclerk@yahoo.com](mailto:branchvilleclerk@yahoo.com)**

**Or:** Dawn Latincsics - SCMUA 34 State Route 94, Lafayette, NJ 07848; Fax: 973-579-7819; [dlatincsics@scmua.org](mailto:dlatincsics@scmua.org)

**Important Note**

Each year, as required by the New Jersey Department of Environmental Protection (NJDEP) Recycling Regulations, NJAC 7:26A-10.3, all businesses and institutions, including multifamily housing owners or their agents, must report the weight in tons of materials collected for recycling from their premises. ***Every Sussex County municipality is required to file an annual report documenting recycling tonnage with the NJDEP*** and information is needed from all commercial and institutional establishments. In addition, this report verifies your recycling efforts as required by ordinance.

**Instructions for Completion of the Recycling Tonnage Report**

**Section 1**

Please type or print the name of your business, address, and contact information. Also provide the type of business or institution, for example, school, office, restaurant, etc.

**Section 2**

**Total Tons column: Only report tonnage for materials recycled from January 1 December 31**

Print the weight in tons of materials #1 to #30 and the name of your recycling hauler or end market. If you do not know the weight in tons, you may list pounds, cubic yards, or gallons. You may report square yards for rugs, or the number of units for lead-acid batteries, tires, electronics and fluorescent lights. Be sure to print the unit of weight/measurement next to each item; for example, 7.5 tons, 25 gallons, 2 units. If your recycling hauler reports the tonnage to your municipality on your behalf, please leave the "Tons" column blank.

To complete the **"Company Providing Recycling Services"** column:

- List the name of hauler or end market. If that company reports the tonnage numbers on your company's behalf, please indicate so. We will cross-check your report with the information that the recycling company provides.
- If your landlord or a property management company is responsible for your recycling, list the appropriate name and phone number. We will contact them for the tonnage numbers.
- If you take your recyclables directly to a municipal or county recycling depot, provide the name and location for each of those materials. You do not have to fill in the tonnage weight information for those materials.
- Use a separate sheet of paper for multiple business locations or vendors.

**Definitions of Materials**

**Paper**

**01 - Corrugated** – Boxes or containers and similar paper items usually used to transport supplies, equipment parts or other merchandise.

**02 - Mixed Office and Computer Paper** - All types of "office-type" paper including, but not limited to: computer paper, hi-grade white paper, typing paper, copier paper, onionskin, tissue paper, notepad, envelopes, manila folders and colored paper, or any mix thereof.

**03 - Newspaper** - All paper marketed as newsprint or newspaper and containing at least 70% newsprint or newspaper (American Forest and Paper Association grades #6, #7 and #8 news).

**04 - Other Paper/Magazines/Junk Mail** - All paper, which is not defined as corrugated, mixed office paper, computer paper or newspaper. Examples are as follows: magazine stock, telephone directories, wrapping paper, chip board, books, and grocery bags. [papers coated with plastic, film or foil, and paper contaminated with food should not be included]

### Containers

**05 - Glass Containers** - All glass containers used for packaging food or beverages.

**06 - Aluminum Cans** - Food and beverage containers made entirely of aluminum.

**07 - Steel Cans** - Rigid containers made exclusively or primarily of steel or tin-plated steel, and steel and aluminum cans used to store food, beverages, paint and a variety of other household and consumer products including propane tanks and motor oil filters.

**08 - Plastic Containers** - Containers such as polyethylene terephthalate (PETE - #1) soda bottles, high density polyethylene (HDPE - #2) milk, water or detergent bottles, vinyl (V - #3), low density polyethylene (LDPE -#4) containers, or polyvinyl chloride (PVC - #5) bottles and rigid and foam polystyrene (PS - #6).

### Metal

**09 - Ferrous/ Iron/ Steel**- All ferrous scrap that is magnetic and rusts, such as structural steel or cast-iron components.

**10 - Non-Ferrous/ Aluminum Scrap** - All non-container aluminum, copper, zinc, brass, and other metals, which generally do not rust and are not magnetic.

**11 - White Goods and Light Iron** - All appliances such as washers, dryers, refrigerators, etc. as well as products made from sheet iron, such as shelving, file cabinets, metal desks, recycled or reconditioned steel drums and other non-structural ferrous scrap.

### Auto

**12 - Anti-freeze** - All automotive engine coolants consisting of a mixture of ethylene glycol and water or propylene glycol and water.

**13 - Batteries, Lead-Acid** - Batteries from automobiles, trucks, other vehicles and machinery and equipment. This DOES NOT include household batteries. (See #21).

**14 - Scrap Autos** - Crushed or shredded automobile or truck bodies excluding auto shredder residue or "fluff".

**15 - Tires** - Rubber-based scrap automotive, truck or specialty (e.g., forklift) tires.

**16 - Used Motor Oil** - petroleum based or synthetic oil which, through use, storage, or handling, has become unsuitable for its original purpose due to the presence of impurities or loss of original properties. Used motor oil filters shall be reported as item 7, steel containers.

### Yard Material / Vegetative Waste

**17 - Brush/Tree Parts** - Branches and woodchips generated from residential and institutional sources (e.g., storm damage and pruning activities).

**18 - Grass Clippings** - Grass clippings derived from the mowing of lawns or other grassy areas.

**19 - Leaves** - Leaves and other yard debris excluding grass and brush, from residential, institutional, commercial, or industrial sources.

**20 - Stumps** - Unfinished wood from commercial land clearing activities.

### Other

**21 - Consumer Electronics** - Devices such as computers (including peripherals), TVs, Printers, Fax machines, DVD players, VCRs, radios, hi-fi stereos, home theaters, handheld, and software-based games as well as eBooks and Internet appliances.

**22 - Concrete/Asphalt and Masonry / Paving Materials** including MILLINGS - Asphalt or asphalt-based roofing shingles, concrete, brick, cinder block, ceramic materials stones, other masonry materials and paving materials. NOTE: This material must be recycled at a registered, exempted or pending "Class B" recycling facility.

**23 - Food Wastes & Cooking Grease** – Cooking oil, fryer grease, food plate wastes and food processing wastes. Food processing wastes include food processing waste, food processing residuals and animal processing waste. If the material is transported and processed as animal feed, it should be identified as such. Materials generated in trimming and reject sorting operations from the processing of fruits and vegetables in canneries and similar industries, e.g., tomato skins, pepper cores, bean snips cranberry hulls, etc., should be classified as (28) process residue.

**24 – Other Materials Not Listed-** Includes any other non-hazardous materials which would otherwise be classified as solid waste and is not otherwise defined in this section and documented as being recycled. Examples include household batteries, paint, fluorescent lights, furniture, wallboard, padding and insulation. Construction and debris must be separated into its various materials. Any material labeled as C&D will be disallowed.

**25 - Other Glass** - All non-container glass such as plate glass, drinking glasses and automotive glass.

**26 - Other Plastic** - Low-density polyethylene (LDPE) film or bags, other film, shrink wrap, plastic closures, durable goods, and plastic pallets (provided they are recycled and not simply reused). Includes plastic from Verizon, PSEG, and most supermarkets.

**27 - Petroleum Contaminated Soil** - Non-hazardous soils containing petroleum hydrocarbons resulting from spills, leaks or leaking underground storage tanks used for gasoline or any other commercial fuel and which are recycled in accordance with the requirements of N.J.A.C. 7:26A1.1 et seq. NOTE: This material can be recycled at "Class B" facilities (for example, authorized asphalt manufacturers).

**28 - Process Residue** – Includes ash recovered from any form of incinerator power plant and any other process residue (i.e., manufacturing scrap) which is non-hazardous and meets the definition of an ID-27 industrial waste. NOTE: Sludge is not included in this or any other definition.

**29 - Textiles** - Cloth materials such as wool, cotton, linen, nylon, or polyester derived from carpet, clothing, linens, mattresses or cloth diapers.

**30 - Wood Scraps** - Unfinished lumber. Included in this definition are wooden pallets. Utility Poles are not recyclable. NOTE: This material must be recycled at a registered, exempted or pending "Class B" recycling facility.

**Thank You for completing this report of the recycling activities of your establishment.**